

BYLAWS OF:
GENEALOGICAL SOCIETY OF HISPANIC AMERICA
SOUTHERN CALIFORNIA

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GENEALOGICAL SOCIETY OF HISPANIC AMERICA-SOUTHERN CALIFORNIA
A California Nonprofit Public Benefit Corporation

ARTICLE I

The name of this corporation is: Genealogical Society of
Hispanic America-Southern California

ARTICLE II

OFFICES

SECTION 1. PRINCIPAL OFFICES

The principal office for the transaction of the affairs and activities of the corporation is located at 15429 Del Prado Drive, Hacienda Heights, Los Angeles County, California. The board of directors may change the principal office from one location to another. Any change of location of the principal office shall be noted by the secretary on these bylaws opposite this Section, or may be amended to state the new location.

SECTION 2. OTHER OFFICES

The board may at any time establish chapters or subordinate offices at any place or places where the corporation is qualified to conduct its activities.

SECTION 3. PURPOSES AND OBJECTIVES

The corporation was founded to promote Hispanic genealogical and historical research in, but not limited to, the southwestern United States, Mexico and Spain, with the objective of expanding awareness and knowledge of culture, history and traditions.

The corporation will foster a climate for people to share information and create support for genealogical research and appropriate documentation. The corporation may engage in acquiring books, films, documents and other materials related to the fields of genealogy and history to enhance and benefit the activities of the membership.

A R T I C L E I I I
NONPARTISAN ACTIVITIES

This corporation has been formed under the California Corporation Law for the purpose described herein at ARTICLE II, and it shall be nonprofit and nonpartisan. No substantial part of the activities of the corporation shall consist of the publication or dissemination of materials with the purpose of attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign on behalf of any candidate for public office or for or against any cause or measure being submitted to the people for a vote.

The corporation shall not, except in an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes described above.

A R T I C L E I V
DEDICATION OF ASSETS

The properties and assets of this corporation are irrevocably dedicated to fulfillment of the Objectives and Purposes of this corporation as set forth in ARTICLE II Section 3 hereof. No part of the net earnings, properties or assets of this corporation on dissolution or otherwise, shall inure to the exclusive benefit of any private person or individual, or any member or director of this corporation except in fulfillment of said Objectives and Purposes. On liquidation or dissolution, all properties and assets and obligations shall be distributed pursuant to the nonprofit provisions of the California Corporation Code then in effect.

ARTICLE V

MEMBERSHIP

SECTION 1. CLASSES AND QUALIFICATIONS

This corporation shall have two classes of members, designated as follows: Individual member and Family member. Any person dedicated to the purposes and objectives of the corporation shall be eligible for membership on approval of the membership application by the board and on timely payment of such dues and fees as the board may fix from time to time for that class.

SECTION 2. VOTING MEMBERS

a. Individual members.

Individual members shall have the right to vote, as set forth in these bylaws, on the election of directors, on the disposition of all or substantially all of the corporation assets, on any merger and its principal terms and any amendments of those terms, and on the election to dissolve the corporation. In addition, those members shall have all rights afforded members under the California Nonprofit Public Benefit Corporation Law.

b. Family member

Two members of the same family may be eligible to be members of the corporation under a family membership. A family membership is defined as any member of a family residing at the same address. A family membership is entitled to one vote on corporation matters as set forth in ARTICLE V SECTION 2 a. All members of a family membership are deemed to have received notice, on matters requiring notice, when required notice is sent to the residence of record of the family membership.

SECTION 3. OTHER PERSONS ASSOCIATED WITH THE CORPORATION

The corporation may refer to persons as SPONSOR, PATRON, ENDOWMENT, BENEFACTOR, ASSOCIATE, FOUNDING, CHARTER, HONORARY or other persons or entities associated with it as "members" even though those persons or entities are not voting members as set forth in ARTICLE V SECTION 2 a. and 2 b. of these bylaws, but no such reference shall constitute anyone a member within the meaning of SECTION 5056 of the California Corporations Code unless that person or entity shall have qualified for a voting membership under ARTICLE V SECTION 2 a. or 2 b. of these bylaws. Reference in these bylaws to members shall mean members as defined in SECTION 5056 of the California Corporations Code; i.e. Individual Member and Family member set forth in ARTICLE V SECTION 2 a. and 2 b. of these bylaws. By amendment of these bylaws or its article of incorporation, the corporation may grant some or all the rights of a member of any class or entity that does not have the right to vote on any of the matters specified in ARTICLE SECTION 2 a. and 2 b. of these bylaws, but no such person or entity shall be a member within the meaning of SECTION 5056 of the California Corporations Code.

SECTION 4. DUES, FEES and ASSESSMENTS

Each member must pay, within the time and on the conditions set by the board, the dues, fees, and assessments in amounts to be fixed from time to time by the board. The dues, fees, and assessments shall be equal for all members of each class, but the board may, in its discretion, set different dues, fees, and assessments for each class

SECTION 5. GOOD STANDING

Those members who have paid the required dues, fees, and assessments in accordance with these bylaws and who are not suspended shall be members in good standing.

SECTION 6. TERMINATION and SUSPENSION of MEMBERSHIP

a. Causes of termination

A membership shall terminate on occurrence of any of the following events:

- (1) Resignation of the member, on reasonable notice to the corporation;
- (2) Expiration of the period of membership, unless the membership is renewed on the renewal terms fixed by the board;
- (3) Failure of the member to pay dues, fees, or assessments in the amounts and within the time set forth by the board; or
- (4) Expulsion of a member under SECTION 6 c ARTICLE V of these bylaws based on the good faith determination by the board, or a committee or person authorized by the board to make such a determination, that the member has failed in a material and serious degree to observe the rules of conduct materially and seriously prejudicial to the purposes and interests of the corporation.

b. Suspension of membership

A member may be suspended, under SECTION 6 c. ARTICLE V of these bylaws, based on the good faith determination by the board or a committee or person authorized by the board to make such a determination, that the member has failed in a material and serious degree to observe the corporation rules of conduct, or has engaged in conduct materially and seriously prejudicial to the purposes and interests of the corporation.

A person whose membership is suspended shall not be a member during the period of suspension.

c. Procedure for expulsion or suspension

If grounds appear to exist for expulsion or suspension of a member under SECTION 6 a. and b. of ARTICLE V of these bylaws, the procedure set forth below shall be followed:

- (1) The member shall be given 15 days' prior notice of the proposed expulsion or suspension and the

reasons for the proposed expulsion or suspension. Notice shall be given by any method reasonably calculated to provide actual notice. Any notice given by mail shall be sent by first class or registered mail to the member's last address as shown on the corporation's records.

- (2) The member shall be given an opportunity to be heard, either orally or in writing, at least 5 days before the effective date of the proposed expulsion or suspension. The hearing shall be held, or the written statement considered, by the board or by a committee or person authorized by the board to determine whether the expulsion or suspension should take place.
- (3) The board, committee, or person shall decide whether or not the member should be suspended, expelled, or sanctioned in some other way. The decision of the board, committee, or person shall be final.
- (4) Any action challenging an expulsion, suspension, or termination of membership, including a claim alleging defective notice, must be commenced within one year after the date of the expulsion, suspension or termination.

SECTION 7. TRANSFER OF MEMBERSHIP

No membership or right arising from membership shall be transferred. All membership rights cease on the members death or dissolution.

ARTICLE VI

MEETINGS OF MEMBERS

SECTION 1. PLACE OF MEETING

Meetings of members shall be held at any place within or outside California designated by the board. In the absence of any such designation, members' meetings shall be held at the corporation's principal office.

SECTION 2. ANNUAL MEETING

An annual meeting of members shall be held on the second Saturday of November, unless the board fixes another date and so notifies the members as provided in SECTION 4 a, b, c and d of ARTICLE VI of these bylaws. General and Special meetings of members shall be held as ordered by the directors, from

time-to-time as stated below. At this meeting, directors shall be elected and any other proper business may be transacted subject to these bylaws.

SECTION 3 SPECIAL MEETINGS

a. Persons authorized to call

A special meeting of the members for any lawful purpose may be called at any time by the board or the chairperson of the board, if any, or by the president, or by 5 percent or more of the members.

b. Calling meetings

A special meeting called by any person, other than the board, entitled to call a meeting shall be called by written request, specifying the general nature of the business proposed to be transacted, and submitted to the chairperson of the board, if any, or the president or any vice president or the secretary of the corporation. The officer receiving the request shall cause notice to be given promptly to the members entitled to vote, in accordance with SECTION 4 a, b, c, and d of ARTICLE VI of these bylaws, stating that a meeting will be held at a specified time and date fixed by the board, provided, however, that the meeting date shall be at least 35 but no more than 90 days after receipt of the request. If the notice is not given within 20 days after the request is received, the person or persons requesting the meeting may give the notice. Nothing in this section shall be construed as limiting, fixing, or affecting the time at which a meeting of members may be held when the meeting is called by the board.

c. Proper business of special meeting

No business, other than, the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

SECTION 4. NOTICE REQUIREMENTS FOR MEMBERS' MEETINGS

a. General notice requirements

Whenever members are required or permitted to take any action at a meeting, a written notice of the meeting shall be given, in accordance with SECTION 4 b, c, and d of ARTICLE VI of these bylaws, to each member entitled to vote at the meeting. The notice shall specify the place, date, and hour of the meeting and, (1) for a special meeting, the general nature of the business to be transacted, and no other business may be transacted, or (2) for the annual meeting, those matters that the board, at the time notice is given intends to present for action

by the members, but any proper matter may be presented at the meeting. The notice of any meeting at which directors are to be elected shall include names of all persons who are nominees when notice is given.

b. Notice of certain agenda items

Approval by members of any of the following proposals, other than by unanimous approval by those entitled to vote, is valid only if the notice or written waiver of notice states the general nature of the proposal or proposals:

- (1) Removing a director without cause;
- (2) Filling vacancies on the board;
- (3) Amending the articles of incorporation;
- (4) Electing to wind up and dissolve the corporation.

c. Manner of giving notice

Notice of any meeting of members shall be in writing and shall be given at least 10 but no more than 90 days before the meeting date. The notice shall be given either personally or by first-class-mail, registered, or certified mail, or by other means of written communication, charges prepaid, and shall be addressed to each member entitled to vote, at the address of that member appearing on the books of the corporation for purposes of notice. If no address appears on the corporation's books and no address has been so given, notice shall be deemed to have been given if either (1) notice is sent to the member by first-class-mail or telegraphic or other written communication to the corporation's principal office or (2) notice is published at least once in a newspaper of general circulation in the county in which the principal office is located.

Notice shall be deemed to have been given at the time when delivered personally or deposited in the mail or sent by telegram or other means of written communication.

d. Affidavit of mailing notice

An affidavit of the mailing of any notice of any members' meeting or of the giving of such notice by other means, may be executed by the secretary, assistant secretary, or by any other party of the corporation giving the notice, and if so executed, shall be filed and maintained in the minute book of the corporation.

SECTION 5. QUORUM

a. Percentage required

Thirty-three and one-third percent of the members shall constitute a quorum for the transaction of business at a meeting of the members. A lesser amount may constitute a quorum if notice of a general nature of the meeting is sent to the members at least 10 days before the meeting, said notice complying with all bylaw provisions governing the time and manner of giving notice as stated herein above in SECTION 4 of this ARTICLE VI.

b. Loss of quorum

The members present at a duly called or held meeting at which a quorum is present may continue to transact business until adjournment, even if enough members have withdrawn to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum.

SECTION 6. ADJOURNED MEETINGS

Any members' meeting, whether or not a quorum is present may be adjourned from time to time by the vote of the majority of the members represented at the meeting, either in person or by proxy. But in the absence of a quorum, no other business may be transacted at that meeting, except as provided in this ARTICLE VI.

SECTION 7. VOTING

a. Eligibility to vote

Subject to the provisions of the California Nonprofit Benefit Corporation Law, persons entitled to vote at any meeting of members shall be members as determined in accordance with SECTION 9, ARTICLE VI of these bylaws.

b. Manner of voting

Voting may be by voice or ballot, except that any collection of directors must be by ballot if demanded by any member at the meeting before the voting begins.

c. Voting

Each member entitled to vote shall be entitled to cast one vote on each matter submitted to a vote by members.

d. Approval by majority vote

If a quorum is present, the affirmative vote of a majority of the voting power represented at the meeting, entitled to vote and voting on any matter, shall be the act of the members, unless the vote of a greater number, or voting by classes is required by

the California Public Benefit Corporation Law or by the articles of incorporation.

e. Waiver of notice or consent by absent members

The transactions of any meeting of members, however called or noticed and wherever held shall be as valid as though taken at a meeting duly held after regular call and notice, if (1) a quorum is present either in person or by proxy, and (2) either before or after the meeting, each member entitled to vote, not present in person or by proxy, signs a written waiver of notice, a consent to the holding of the meeting, or an approval of the minutes of the meeting. The waiver of notice, consent, or approval need not specify either the business to be transacted or the purpose of any meeting of members, except that if action is taken or proposed to be taken for approval of any of those matters specified in SECTION 4 b, ARTICLE VI, the waiver of notice, consent, or approval shall state the general nature of the proposal. All such waivers, consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

f. Waiver by attendance

A member's attendance at a meeting shall also constitute a waiver of notice and presence at that meeting, unless the member objects at the beginning of the meeting to the transaction of any business because the meeting was not lawfully called or convened. Also, attendance at a meeting is not a waiver of any right to object to the consideration of matters required to be included in the notice of the meeting but not so included, if that objection is expressly made at the meeting.

SECTION 8. ACTION WITHOUT MEETING

a. Action by unanimous written consent

Any action required or permitted to be taken by members may be taken without a meeting, if all members consent in writing to the action. The written consent or consents shall be filed with the minutes of the proceedings of the members. The action by written consent shall have the same force and effect as the unanimous vote of the members.

b. Action by written ballot without a meeting

Any action that may be taken at any meeting of members may be taken without a meeting by complying with SECTION 8 ARTICLE VI of these bylaws.

(1) Solicitation of written ballots

The corporation shall distribute one written ballot to each member entitled to vote on the matter. Such ballot shall be mailed or delivered in the manner required by SECTION 4 c ARTICLE VI of these bylaws. All solicitations of votes by written ballot shall (a) indicate the number of responses needed to meet the quorum requirement; (b) with respect to ballots other than for the election of directors, state the percentage of approvals necessary to pass the measure or measures; and (c) specify the time by which the ballot must be received in order to be counted. Each ballot so distributed shall (a) set forth the proposed action; (b)-provide the members an opportunity to specify approval or disapproval of each proposal; and (c) provide a reasonable time within which to return the ballot to the corporation. If the corporation has 100 or more members, any written ballot distributed to ten or more members shall provide, subject to reasonable specified conditions, that if the person solicited specifies a choice with respect to any such matter, the vote shall be cast in accordance with that specification.

In any election of directors, a written ballot that a member marks "withhold," or otherwise marks in a manner indicating that the authority to vote is withheld, shall not be voted either for or against the election of a director.

(2) Number of votes and approvals required

Approval by written ballot shall be valid only when (a) the number of votes cast by ballot (including those ballots that are marked "withhold" or otherwise indicate that authority to vote is withheld) within the time specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and (b) the number of approvals equals or exceeds the number of votes that would be required for approval at a meeting at which the total number of votes cast was the same as the number of votes cast by written ballot without a meeting.

(3) Revocation

A written ballot may not be revoked.

(4) Filing

All written ballots shall be filed with the secretary of the corporation and maintained in the corporate records for 3 years.

SECTION 9. RECORD DATE FOR NOTICE, VOTING, WRITTEN BALLOT,
AND OTHER ACTIONS.

a. Record date determined by the board of directors

For the purpose of determining which members are entitled to receive notice of any meeting, entitled to vote at any meeting, entitled to vote by written ballot, or entitled to exercise any right with respect to any lawful action, the board may, in advance, fix a record date. The record date so fixed;

- (1) for notice of a meeting shall not be more than 90 days or less than 10 days before the date of the meeting;
- (2) for voting at a meeting shall not be more than 60 days before the date of the meeting;
- (3) For voting by written ballot shall not be more than 60 days before the day on which the first written ballot is mailed or solicited; and
- (4) for any other action shall not be more than 60 days before that action.

b. Record date not determined by the board of directors.

(1) Record date for notice or voting

If not otherwise fixed by the board, the record date for determining members entitled (a) to receive notice of a meeting of members shall be the next business day preceding the day on which the notice is given or, if notice is waived, the next business day preceding the day on which the meeting is held, and (b) to vote at the meeting shall be the day on which the meeting is held.

(2) Record date for action by written ballot

If not otherwise fixed by the board, the record date for determining those members entitled to vote by written ballot shall be the day on which the first written ballot is mailed or solicited.

(3) Record date for other actions

If not otherwise fixed by the board, the record date for determining members entitled to exercise any rights with respect to any other lawful action shall be the date on which the board adopts the resolution relating to that action, or the 60th day before the date of that action, whichever is later.

c. Members of record

For purposes of SECTION 9 a and b ARTICLE VI of these

bylaws, a person holding a membership at the close of business on the record date shall be a member of record.

SECTION 10. PROXIES

a. Right of members

Each member entitled to vote shall have the right to do so either in person or by one or more agents authorized by a written proxy, signed by the person and filed with the secretary of the corporation. A proxy shall be deemed signed if the member's name is placed on the proxy (whether by manual signature, typewriting, telegraphic transmission, or otherwise) by the member or the member's attorney-in-fact.

b. Form of solicited proxies

If the corporation has 100 or more members, any form of proxy distributed to 10 or more members shall afford an opportunity on the proxy to specify a choice between approval and disapproval of each matter or group of related matters and shall provide, subject to reasonable specified conditions, that when the person solicited specifies a choice with respect to any such matter, the vote shall be cast in accordance with that specification. In any election of directors, any form of proxy that a member marks "withhold," or otherwise marks in a manner indicating that authority to vote for the election of directors is withheld, shall not be voted either for or against the election of a director.

c. Requirement that general nature of subject of proxy be stated.

Any proxy covering matters for which a vote of the members is required, including amendments of the articles of incorporation or bylaws changing proxy rights; certain other amendments of the articles of incorporation; removal of directors without cause; filling vacancies on the board of directors; the sale, lease, exchange, conveyance, transfer, or other disposition of all or substantially all of the corporate assets, unless the transaction is in the usual and regular course of the corporation's activities; the principal terms of a merger or the amendment of a merger agreement; or the election to dissolve the corporation shall not be valid unless the proxy sets forth the general nature of the matter to be voted on or, with respect to an election of directors, the proxy lists those who have been nominated at the time the notice of the vote is given to the members.

d. Revocability

A validly executed proxy shall continue in full force and effect until (1) revoked by the member executing it, before the vote is cast under that proxy, (a) by a writing delivered to the corporation stating that the proxy is revoked, or (b) by a subsequent proxy executed by that member and presented to the meeting, or (c) as to any meeting, by that member's personal attendance and voting at the meeting; or (2) written notice of the death or incapacity of the maker of the proxy is received by the corporation before the vote under that proxy is counted, provided, however, that no proxy shall be valid after the expiration of 11 months from the date of the proxy, unless otherwise provided in the proxy, except that the maximum term of the proxy shall be three years from the date of execution. A proxy may not be irrevocable.

ARTICLE VII

ELECTION OF DIRECTORS

SECTION 1. NOMINATIONS

a. Nominations by committee.

The chairperson of the board, or the president if there is no chairperson, shall appoint a committee to select qualified candidates for election to the board at least 60 days before the date of any election of directors. This nominating committee shall make its report at least 30 days before the date of the election and the secretary shall forward to each member, with the notice of meeting required by these bylaws, a list of all candidates nominated by committee under this section.

b. Nomination from the floor

If there is a meeting of members to elect directors, any member present at the meeting in person or by proxy may place names in nomination.

c. Solicitation of votes

The board shall formulate procedures that allow a reasonable opportunity for a nominee to communicate to members the nominee's qualifications and the reason for the nominee's candidacy, a reasonable opportunity for the nominee to solicit votes, and a reasonable opportunity for all members to choose among the nominees.

d. Use of corporate funds to support nominee

Without board authorization, no corporate funds may be expended to support a nominee for director after more people have been nominated for director than can be elected.

ARTICLE VIII

DIRECTORS

SECTION 1. POWERS

a. General corporate powers

Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the articles of incorporation or bylaws regarding actions that require approval of the members, the corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the board.

b. Specific powers

Without prejudice to the general powers set forth in SECTION 1 a ARTICLE VIII of these bylaws, but subject to the same limitations, the directors shall have the power to:

- (1) Appoint and remove, at the pleasure of the board, all the corporation's officers, agents, and employees; prescribe powers and duties for them that are consistent with law, with the articles of incorporation, and with these bylaws; and fix their compensation and require from them security for faithful performance of their duties.
- (2) Change the principal office or the principal business office in California from one location to another; cause the corporation to be qualified to conduct its activities in any other state, territory, dependency, or country and conduct its activities within or outside California; and designate any place within or outside California for holding any meetings of members.
- (3) Adopt and use a corporate seal; prescribe the forms of membership certificates; and alter the form of the seal and certificates.
- (4) Borrow money and incur indebtedness on behalf of the corporation and cause to be executed and delivered for the corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges,

hypothecations, and other evidences of debt and securities.

SECTION 2. NUMBER AND QUALIFICATION OF DIRECTORS

The authorized number of directors shall be 10. Directors need not be residents of the State of California. Directors must be members of the corporation.

SECTION 3. ELECTION, DESIGNATION, AND TERM OF OFFICE

All directors shall be elected at each annual meeting of the members, to hold office from the subsequent January 1st through December 31st; however, if any such directors are not elected at any annual meeting, they may be elected at any special members' meeting held for that purpose or by written ballot. Each director, including a director elected to fill a vacancy or elected at a special members' meeting or by written ballot shall hold office until expiration of the term for which elected and until a successor has been elected and qualified.

SECTION 4. VACANCIES ON THE BOARD

a. Events causing vacancy

A vacancy or vacancies on the board shall exist on the occurrence of the following: (1) the death or resignation of any director; (2) the declaration by resolution of the board of a vacancy in the office of a director who has been declared of unsound mind by an order of a court, convicted of a felony, or found by final order or judgment of any court to have breached a legally imposed duty under the California Nonprofit Public Benefit Corporation Law; (3) the vote of the members or, if the corporation has fewer than 50 members, the vote of a majority of all members, to remove director(s).

b. Resignations

Except as provided below, any director may resign by giving written notice to the chairperson of the board, if any, or to the president or the secretary of the board. The resignation shall be effective when the notice is given unless it specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the board may elect a successor to take office as of the date when the resignation becomes effective. Except on notice to the Attorney General of California, no director may resign if the corporation would be left without a duly elected director or directors.

c. Filling vacancies

Except for a vacancy created by the removal of a director by members, vacancies on the board may be filled by a majority of directors then in office, whether or not less than a quorum, or by a sole remaining director. The members may fill any vacancy or vacancies not filled by the directors.

d. No vacancy on reduction of number of directors

No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires.

SECTION 5. DIRECTORS MEETINGS

a. Place of meetings

Meetings of the board shall be held at any place within or outside California that has been designated by resolution of the board or in the notice of the meeting or, if not so designated, at the principal office of the corporation.

b. Meetings by telephone

Any meeting may be held by conference telephone or similar communication equipment as long as all directors participating in the meeting can hear one another. All such directors shall be deemed to be present in person at such a meeting.

c. Annual meeting

Immediately after each annual meeting of members, the board shall hold a regular meeting for purposes of organization, election of officers, and transaction of other business. Notice of this meeting is not required.

d. Other regular meetings

Other regular meetings of the board may be held without notice at such time and place as the board may fix from time to time.

e. Special meetings (1)

Authority to call

Special meetings of the board for any purpose may be called at any time by the chairperson of the board, if any, the president or any vice president, or the secretary or any two directors.

(2) Notice

(a) Manner of giving notice

Notice of the time and place of special meetings shall be given to each director by one of the following methods:

(1) by personal delivery of written notice; (2) by first-class-mail, postage paid; (3) by telephone communication, either directly to the director or to a person at the director's home or office who would reasonably be expected to communicate such notice promptly to the director; (4) by telegram, charges prepaid. All such notice shall be given or sent to the directors address or telephone as shown on the records of the corporation.

(b) Time requirements

Notices sent by first-class-mail shall be deposited in the United States mails at least four days before the time set for the meeting. Notices given by personal delivery, telephone, or telegraph shall be delivered, telephoned or given to the telegraph company at least 48 hours before the time set for the meeting.

(c) Notice contents

The notice shall state the time of the meeting, and the place if the place is other than the principal office of the corporation. It need not specify the purpose of the meeting.

f. Quorum

A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn. Every action taken or decision made by a majority of the directors present at a duly held meeting at which a quorum is present shall be the act of the board, subject to the more stringent provisions of the California Nonprofit Public Benefit Corporation Law, including, without limitation, those provisions relating to (1) approval of contracts or transactions in which a director has a direct or indirect material financial interest, (2) approval of certain transactions between corporations having common directorships, (3) creation of and appointments to committees of the board, and (4) indemnification of directors. A meeting at which a quorum is initially present may continue to transact business, despite the withdrawal of directors, if any action taken or decisions made is approved by at least a majority of the required quorum for that meeting.

g. Waiver of notice

Notice of a meeting need not be given to any director who, either before or after the meeting, signs a waiver of notice, a written consent to the holding of a meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of meetings need not be given to any director who attends the meeting and does not protest, before or at the commencement of the meeting, the lack of notice to him or her.

h. Adjournment

A majority of the directors present, whether or not a quorum is present, may adjourn any meeting to another time and place.

i. Notice of adjourned meeting

Notice of the time and place of holding an adjourned meeting need not be given unless the original meeting is adjourned for more than 24 hours. If the original meeting is adjourned for more than 24 hours, notice of any adjournment to another time and place shall be given, before the time of the adjourned meeting, to the directors who were not present at the time of the adjournment.

j. Action without a meeting

Any action required or permitted to be taken by the board of directors may be taken without a meeting, if all members of the board, individually or collectively, consent in writing to that action. Such action by written consent shall have the same force and effect as an unanimous vote of the board of directors. Such written consent or consents shall be filed with the minutes of the proceedings of the board.

k. Fees and compensation of directors

Directors and members of committees may receive such compensation, if any, for their services, and such reimbursement of expenses, as may be determined by resolution of the board to be just and reasonable.

ARTICLE IX

COMMITTEES

SECTION 1. COMMITTEES OF DIRECTORS

The board of directors may, by resolution adopted by a majority of the directors then in office, designate one or more committees, each consisting of two or more directors, to serve

at the pleasure of the board. Any committee, to the extent provided in the resolution of the board, shall have all the authority of the board, except that no committee, regardless of board resolution, may:

- a. Take any final action on any matter that, under the California Nonprofit Public Benefit Corporation Law requires approval of the members or approval of a majority of all members;
- b. Fill vacancies on the board or on any committee that has the authority of the board;
- c. Fix compensation of the directors for serving on the board or on any committee;
- d. Amend or repeal bylaws or adopt new bylaws;
- e. Amend or repeal any resolution of the board that by its express terms is not so amendable or repealable;
- f. Create any other committees of the board or appoint the members of committees of the board;
- g. Expend corporate funds to support a nominee for director after more people have been nominated for director than can be elected; or
- h. Approve any contract or transaction to which the corporation is a party and in which one or more of its directors has a material financial interest.

SECTION 2. MEETINGS AND ACTION OF COMMITTEES

Meetings and actions of committees of the board shall be governed by, held, and taken in accordance with the provisions of these bylaws concerning meetings and other board actions, except that the time for regular meetings of such committees and the calling of special meetings of such committees may be determined either by board resolution or, if there is none, by resolution of the committee of the board. Minutes of each meeting of any committee of the board shall be kept and shall be filed with corporate records. The board may adopt rules for the government of any committee, provided they are consistent with these bylaws or, in the absence of rules adopted by the board, the committee may adopt such rules.

ARTICLE X

OFFICERS

SECTION 1. OFFICERS OF THE CORPORATION

The officers of the corporation shall be a president, a secretary, and a chief financial officer. The corporation may also have, at the board's discretion, a chairperson of the board, one or more vice presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed in accordance with Section 3 of this ARTICLE X of these bylaws. Any number of offices may be held by the same person, except that neither the secretary nor the chief financial officer may serve concurrently as either the president or the chairperson of the board.

SECTION 2. ELECTION OF OFFICERS

The officers of the corporation, except those appointed under SECTION 3 of this ARTICLE X of these bylaws, shall be chosen annually by the board and shall serve at the pleasure of the board, subject to the rights, if any, of any officer under any contract of employment.

SECTION 3. OTHER OFFICERS

The board may appoint and may authorize the chairperson of the board, the president, or other officer, to appoint any other officer that the corporation may require. Each officer so appointed shall have the title, hold office for the period, have the authority, and perform the duties specified in the bylaws or determined by the board.

SECTION 4. REMOVAL OF OFFICERS

Without prejudice to any rights of an officer under any contract of employment, any officer may be removed with or without cause by the board and also, if the officer was not chosen by the board, by any officer on whom the board may confer that power of removal.

SECTION 5. RESIGNATION OF OFFICERS

Any officer may resign at any time by giving written notice to the corporation. The resignation shall take effect as of the date the notice is received or at any later time specified in the notice and, unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to the rights, if any, of the corporation under any contract to which the officer is a party.

SECTION 6. VACANCIES IN OFFICE

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to that office, provided, however, that vacancies need not be filled on an annual basis.

SECTION 7. RESPONSIBILITIES OF OFFICERS

a. Chairperson of the board

If a chairperson of the board is elected, he or she shall preside at the meetings of the board and shall exercise and perform such other powers and duties as the board may assign from time to time. If there is no president, the chairperson of the board shall also be the chief executive officer and shall have the powers and duties of the president of the corporation prescribed by these bylaws.

b. President

4 Subject to such supervisory powers as the board may give to the chairperson of the board, if any, and subject to the control of the board, the president shall be the general manager of the corporation and shall supervise, direct, and control the corporation's activities, affairs, and officers. The president shall preside at all members' meetings and, in the absence of the chairperson of the board, or if there is none, at all board meetings. The president shall have such other powers and duties as the board or the bylaws may prescribe.

c. Vice presidents

If the president is absent or disabled, the vice presidents, if any, in order of their rank as fixed by the board, or if not ranked, a vice president designated by the board, shall perform all duties of the president. When so acting, a vice president shall have all powers of and be subject to all restrictions on the president. The vice president shall have such other powers and perform such other duties as the board or the bylaws may prescribe.

d. Secretary

(1) Book of minutes

The secretary shall keep or cause to be kept, at the corporation's principal office or such other place as the board may direct, a book of minutes of all meetings, proceedings, and actions of the board, of committees of the board, and of members' meetings. The minutes of meetings shall include the time and place that the

meeting was held, whether the meeting was annual, regular, or special, and if special, how authorized, the notice given, the names of those present at board and committee meetings, and the number of members present or represented at members' meetings. The secretary shall keep or cause to be kept, at the principal office in California, a copy of the articles of incorporation and bylaws, as amended to date.

(2) Membership records

The secretary shall keep or cause to be kept, at the corporation's principal office or at a place determined by resolution of the board, a record of the corporation's members, showing each member's name, address, and class of membership.

(3) Notices, seals, and other duties

The secretary shall give, or cause to be given, notice of all meetings of members, of the board and of committees of the board required by these bylaws to be given. The secretary shall keep the corporate seal in safe custody and shall have such other powers and perform such other duties as the board or the bylaws may prescribe.

e. Chief financial officer

(1) Books of account

The chief financial officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the corporation's properties and transactions. The chief financial officer shall send or cause to be given to the members and directors such financial statements and reports as are required to be given by law, by these bylaws, or by the board. The books of account shall be open to inspection by any director at all reasonable times.

(2) Deposit and disbursement of money and valuables

The chief financial officer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the corporation with such depositories as the board may designate, shall disburse the corporation's funds as the board may order, shall render to the president, chairperson of the board, if any, and the board when requested, an account of all transactions as chief financial officer and of the financial condition of the corporation, and shall have such other powers and perform such other duties as the board or the bylaws may prescribe.

(3) Bond

If required by the board, the chief financial officer shall give the corporation a bond in the amount and with the surety or sureties specified by the board for faithful performance of the duties of the office and for the restoration to the corporation of all its books, papers, vouchers, money, and other property of every kind in the possession or under the control of the chief financial officer on his or her death, resignation, retirement, or removal from office.

ARTICLE XI

INDEMNIFICATION

SECTION 1. RIGHT OF INDEMNITY

To the fullest extent permitted by law, this corporation shall indemnify its directors, officers, employees, and other persons described in Section 5238(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," used in this bylaw, shall have the same meaning as in Section 5238(a) of the California Corporations Code.

SECTION 2. APPROVAL OF INDEMNITY

On written request to the board by any person seeking indemnification under Section 5238(b) or Section 5238(c) of the California Corporations Code, the board shall promptly determine under Section 5238(e) of the California Corporations Code whether the applicable standard of conduct set forth in section 5238(b) or Section 5238(c) has been met and, if so, the board shall authorize indemnification. If the board cannot authorize indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the board shall promptly call a meeting of members. At that meeting, the members shall determine under Section 5238(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 5238(b) or 5238(c) has been met and, if so, the members present at the meeting in person or by proxy shall authorize indemnification.

SECTION 3. ADVANCEMENT OF EXPENSES

To the fullest extent permitted by law and except as otherwise determined by the board in a specific instance, expenses incurred by a person seeking indemnification under SECTION 1 and 2, ARTICLE XI of these bylaws in defending any proceeding covered by those sections shall be advanced by the corporation before final disposition of the proceeding, on receipt by the corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the corporation of those expenses.

SECTION 4. INSURANCE

The corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee or agent in such capacity or arising out of the officer's, director's, employee's, or agent's status as such.

ARTICLE XII

RECORDS AND REPORTS

SECTION 1. MAINTENANCE OF CORPORATE RECORDS

The corporation shall keep:

- a. Adequate and correct books and records of account;
- b. Written minutes of the proceedings of its members, board, and committees of the board; and
- c. A record of each member's name, address, and class of membership.

SECTION 2. MEMBERS' INSPECTION RIGHTS

- a. Membership records

Any member of the corporation may:

- (1) Inspect and copy the records of members' names, addresses, and voting rights during the usual business hours on five days' prior written demand on the corporation, which demand must state the purpose for which the inspection rights are requested; or
- (2) Obtain from the secretary of the corporation, on written demand and tender of a reasonable charge, a list of names, addresses, and voting rights of

members who are entitled to vote for the election of directors as of the most recent record date for which that list has been compiled, or as of the date, after the date of demand, specified by the member. The demand shall state the purpose for which the list is requested. The secretary shall make this list available to the member on or before the later of ten days after (a) the demand is received or (b) the date specified in the demand as the date as of which the list is to be compiled. Any inspection and copying under this Section may be made in person or by the member's agent or attorney. The right of inspection includes the right to copy and make extracts. Any right of inspection extends to the records of any subsidiary of the corporation.

b. Accounting records and minutes

On written demand on the corporation, any member may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the members, the board, and committees of the board at any reasonable time for a purpose reasonably related to the member's interest as a member. Any such inspection and copying may be made in person or by the member's agent or attorney. Any right of inspection extends to the records of any subsidiary of the corporation.

SECTION 3. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS

The corporation shall keep at its principal office, or if its principal office is not in California, at its principal business office in this state, the original or a copy of the articles of incorporation and bylaws, as amended to date, which shall be open to inspection by the members at all reasonable times during business office hours. If the principal office of the corporation is outside California and the corporation has no principal business office in this state, the secretary shall, on written request of any member, furnish to that member a copy of the articles of incorporation and bylaws, as amended to date.

SECTION 4. INSPECTION BY DIRECTORS

Every director shall have the absolute right at any reasonable time to inspect the corporation's books, records, documents of every kind, physical properties, and the records of each of its subsidiaries. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents.

SECTION 5. ANNUAL REPORT

The board shall cause an annual report to be sent to the members and directors within 120 days after the end of the corporation's fiscal year. That report shall contain the following information, in appropriate detail, for the fiscal year.

- a. The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year.
- b. The principal changes in assets and liabilities, including trust funds.
- c. The revenues or receipts of the corporation, both unrestricted and restricted to particular purposes.
- d. The expenses or disbursements of the corporation for both general and restricted purposes.
- e. Any information required by California Corporations Code Section 6322.

The annual report shall be accompanied by any report on it of independent accountants or, if there is no such report, by the certificate of an authorized officer of the corporation that such statements were prepared without audit from the corporation's books and records.

This requirement of an annual report shall not apply if the corporation receives less than \$25,000 in gross receipts during the fiscal year, provided, however, that the information specified above for inclusion in an annual report must be furnished annually to all directors and to any member who requested it in writing.

A R T I C L E X I I I

CONSTRUCTIONS AND DEFINITIONS

Unless the context requires otherwise, the general provisions, rules of construction, and definition in the California Nonprofit Corporation Law shall govern the construction of these bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular includes the plural, the plural includes the singular, and the term "person" includes both a legal entity and a natural person.

ARTICLE XIV

AMENDMENTS

SECTION 1. AMENDMENT BY THE BOARD

a. Membership rights limitation

Subject to the rights of members under SECTION 2 ARTICLE XIV of these bylaws and the limitations set forth below, the board may adopt, amend or repeal bylaws unless the action would materially and adversely affect the members' rights as to voting or transfer. The board may not extend the term of a director beyond that for which the director was elected.

b. Changes to number of directors

Once members have been admitted to the corporation, the board may not, without the approval of the members, specify or change any bylaw provision that would:

- (1) Fix or change the authorized number of directors,
- (2) Fix or change the minimum or maximum number of directors, or
- (3) Change from a fixed number of directors to a variable number of directors or vice versa.

c. Members' approval required

Without the approval of the members, the board may not adopt, amend, or repeal any bylaw that would:

- (1) Increase or extend the terms of directors;
- (2) Allow any director to hold office by designation or selection rather than by election of the members;
- (3) Increase the quorum for members' meetings;
- (4) Repeal, restrict, create, expand, or otherwise change proxy rights; or
- (5) Authorize cumulative voting.

SECTION 2. AMENDMENTS BY MEMBERS

New bylaws may be adopted, or these bylaws may be amended or repealed, by approval of the members, provided, however, that if the corporation has more than one class of voting members, any amendment that would materially and adversely affect the rights of a class as to voting or transfer, in a manner different than the action affects another class, must be approved by the members of that adversely affected class. No amendment may extend the term of a director beyond that for which the director was elected.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting secretary of Genealogical Society of Hispanic America-Southern California, a California nonprofit public benefit corporation, that the above bylaws, consisting of 18 pages, are the bylaws of this corporation as adopted at a meeting of the board of directors held on March 14, 1996, in the City of Downey, County of Los Angeles, State of California.

Dated: April 22, 1996.

Diane Ybarra, Secretary